



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
**EE-2.**

MEETING DATE	2018-12-04 12:35 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Grants Administration

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

**TITLE:**  
Agreement with Florida State University

**REQUESTED ACTION:**  
Approve the Agreement between The School Board of Broward County, Florida, and Florida State University (FSU). The Agreement term begins upon full execution by all parties and ends on December 31, 2021.

**SUMMARY EXPLANATION AND BACKGROUND:**  
Under this Agreement, the District is providing a \$180,000 match to FSU's Personalized Academic Social-Emotional Learning (PASL) program, which provides professional development to teachers. The PASL program is funded through a United States Department of Education Investing in Innovation Fund (i3) grant to FSU, which requires a monetary match. The District agreed to provide \$180,000 of the match over the next three years through funds from the Community Foundation of Broward's "School is Cool" grant.  
The Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  
  Goal 2: Continuous Improvement  
  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
Under this Agreement, the District is providing \$180,000 in match funds over the next three years from the Community Foundation of Broward's "School is Cool" grant.

**EXHIBITS: (List)**  
(1) Executive Summary (2) FSU Agreement

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Stephanie R. Williams	Phone: 754-321-2260
Name: Alan Strauss	Phone: 754-321-3810

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title  
Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On: **DEC 04 2018**

Signature  
*Maurice Woods*  
11/26/2018, 2:53:27 PM

By: *Walter P. Brinkworth*  
School Board Chair

## AGREEMENT EXECUTIVE SUMMARY

<b>Grant Program</b>	<b>Florida State University</b>
<b>Status</b>	New – Competitive
<b>Funds Requested</b>	This agreement provides Florida State University with a \$180,000 match for their U.S. Department of Education Investing in Innovation Fund (i3) grant
<b>Financial Impact Statement</b>	The District has agreed to provide a \$180,000 match to Florida State University over 3 years. Funds this match will come from the Community Foundation of Broward "School is Cool" grant.
<b>Schools Included</b>	30 District High Schools
<b>Managing Department/School</b>	Office of School Performance and Accountability
<b>Source of Additional Information</b>	<ol style="list-style-type: none"> <li>1. Alan Strauss, High School Cadre Director – Office of School Performance and Accountability (OSPA) 754-321-3810</li> <li>2. Stephanie R. Williams, Director – Grants Administration &amp; Government Programs (GAGP) 754-321-2260</li> </ol>
<b>Project Description</b>	The Personalized Academic Social-Emotional Learning (PASL) Program provides professional development on social-emotional learning to Broward County Public School (BCPS) teachers. The PASL Program is funded through the U.S. Department of Education Investing in Innovation Fund (i3) grant to Florida State University's (FSU) College of Education. Under the i3 grant, FSU is required to provide a match for their USDOE award. The District agreed to provide \$180,000 of the match over the next three years through funds from the Community Foundation of Broward's "School is Cool" grant.
<b>Evaluation Plan</b>	The match will be provided according to the following schedule: \$60,000 on or before December 31, 2018; \$60,000 on or before December 31, 2019; and \$60,000 on or before December 31, 2020.
<b>Research Methodology</b>	Studies show that high schools play an important role in helping students gain high levels of self-efficacy and personal agency, teaching students to self-regulate through direct methods such as explicit goal setting, and indirectly through building a culture of caring for students. The non-cognitive skills high school students gain are critical for their secondary and postsecondary success.
<b>Alignment with Strategic Plan</b>	This grant will impact District Strategic Plan Goal 1: High-Quality Instruction through intentional attention to students' academic, social-emotional, and behavioral needs resulting in improved students' college and career readiness.
<b>Level of Support provided by GAGP</b>	GAGP staff facilitated Level 3 contract review and amendment. GAGP staff also prepared background documentation for grant archives, wrote the executive summary for the board agenda, prepared a hard copy of the file for record keeping, and will track the grant through the grants management system.

## AGREEMENT

THIS AGREEMENT is made and entered into as of this 4<sup>th</sup> day of December 2018, by and between

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
(hereinafter referred to as "SBBC"),  
a body corporate and political subdivision of the State of Florida,  
whose principal place of business is  
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

**FLORIDA STATE UNIVERSITY**  
(hereinafter referred to as "FSU"),  
whose principal place of business is  
874 Traditions Avenue, Third Floor, Tallahassee, Florida 32306-4166

WHEREAS, FSU provides professional development to Broward County Public School (BCPS) teachers under the Personalized Academic Social-Emotional Learning (PASL) Program as described in this Agreement; and

WHEREAS, SBBC agreed to support professional development of BCPS teachers in Social-Emotional Learning with funding received from the Community Foundation of Broward, Inc. School is Cool grant, which will serve as a grant match for FSU's PASL Program.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

### ARTICLE 1 - RECITALS

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

### ARTICLE 2 – SPECIAL CONDITIONS

2.01 **Term of Agreement.** Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall commence upon the execution of all parties and conclude on December 31, 2021.

**2.02 SBBC Responsibilities.**

(a) SBBC agrees to contribute One Hundred Eighty Thousand Dollars and 00/100 Cents (\$180,000.00) that it receives from the Community Foundation of Broward, Inc. School is Cool grant under separate Agreement to FSU for Florida State University's PASL program according to the following schedule:

- 1) \$60,000.00 on or before December 31, 2018
- 2) \$60,000.00 on or before December 31, 2019
- 3) \$60,000.00 on or before December 31, 2020

(b) SBBC's contribution is contingent upon SBBC's receipt of One Hundred Eighty Thousand Dollars and 00/100 Cents (\$180,000.00) in grant funds from Community Foundation of Broward, Inc. at any time prior to the last date on the above schedule.

**2.03 FSU Responsibilities.** FSU agrees to utilize the funds it receives from SBBC to support the PASL program in accordance with the purpose noted in this Agreement. Specifically, FSU shall provide professional development to BCPS teachers in the PASL program.

**2.04 SBBC Disclosure of Education Records.** Although no student education records shall be disclosed pursuant to this Agreement, should FSU come into contact with education records during the course of contracted responsibilities, these records are confidential and protected by the Family Educational Rights and Privacy Act (FERPA) and state laws and may not be used or re-disclosed. Any use or re-disclosure may violate applicable federal and state laws. Likewise, no employee information shall be disclosed by SBBC to FSU. Should FSU come into contact with employee information, it may not be re-disclosed except as required or permitted by law.

**2.05 Inspection of FSU's Records by SBBC.** FSU shall establish and maintain books, records and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by SBBC under this Agreement. All FSU applicable records, regardless of the form in which they are kept, shall be open to inspection and subject to audit, inspection, examination, evaluation and/or reproduction, during normal working hours, by SBBC's agent or its authorized representative to permit SBBC to evaluate, analyze and verify the satisfactory performance of the terms and conditions of this Agreement and to evaluate, analyze and verify the applicable business records of FSU directly relating to this Agreement in order to verify the accuracy of invoices provided to SBBC. Such audit shall be no more than one (1) time per calendar year.

(a) **Duration of Right to Inspect.** For the purpose of such audits, inspections, examinations, evaluations and/or reproductions, SBBC's agent or authorized representative shall have access to FSU records from the effective date of this Agreement, for the duration of the term of this Agreement, and until the later of five (5) years after the termination of this

Agreement or five (5) years after the date of final payment by SBBC to FSU pursuant to this Agreement.

(b) Notice of Inspection. SBBC's agent or its authorized representative shall provide FSU reasonable advance written notice (not to exceed two (2) weeks) of any intended audit, inspection, examination, evaluation and or reproduction.

(c) Audit Site Conditions. SBBC's agent or its authorized representative shall have access to FSU's facilities and to any and all records related to this Agreement, and shall be provided adequate and appropriate work space in order to exercise the rights permitted under this section.

(d) Failure to Permit Inspection. Failure by FSU to permit audit, inspection, examination, evaluation and/or reproduction as permitted under this section shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for SBBC's denial of some or all of any FSU's claims for payment.

(e) Overcharges and Unauthorized Charges. If an audit conducted in accordance with this section discloses overcharges or unauthorized charges to SBBC by FSU in excess of two percent (2%) of the total billings under this Agreement, the actual cost of SBBC's audit shall be paid by FSU. If the audit discloses billings or charges to which FSU is not contractually entitled, FSU shall pay said sum to SBBC within twenty (20) days of receipt of written demand unless otherwise agreed to in writing by both parties.

(f) Inspector General Audits. FSU shall comply and cooperate immediately with any inspections, reviews, investigations, or audits deemed necessary by the Community Foundation of Broward, Inc., the Florida Office of the Inspector General or by any other state or federal officials.

2.06 Notice. When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC: Superintendent of Schools  
The School Board of Broward County, Florida  
600 Southeast Third Avenue  
Fort Lauderdale, Florida 33301

With a Copy to: Dr. Valerie Wanza, Director, Office of School Performance  
and Accountability  
The School Board of Broward County, Florida  
600 Southeast Third Avenue  
Fort Lauderdale, Florida 33301

To FSU:

Pam Ray, Director, Sponsored Research Administration,  
Florida State University  
874 Traditions Way, Third Floor, Tallahassee, Florida  
32306

2.07 **Background Screening.** FSU shall comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and all of its personnel who (1) are to be permitted access to school grounds when students are present, (2) will have direct contact with students, or (3) have access or control of school funds, will successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes. This background screening will be conducted by SBBC in advance of FSU or its personnel providing any services under the conditions described in the previous sentence. FSU shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to FSU and its personnel. The parties agree that the failure of FSU to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling SBBC to terminate immediately with no further responsibilities or duties to perform under this Agreement. FSU agrees to indemnify and hold harmless SBBC, its officers and employees from any liability in the form of physical or mental injury, death or property damage resulting from FSU's failure to comply with the requirements of this section or with Sections 1012.32 and 1012.465, Florida Statutes, to the limits allowed by Section 768.28, Florida Statutes.

2.08 **Public Records.** The following provisions are required by Section 119.0701, Florida Statutes, and may not be amended. FSU shall keep and maintain public records required by SBBC to perform the services required under this Agreement. Upon request from SBBC's custodian of public records, FSU shall provide SBBC with a copy of any requested public records or to allow the requested public records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law. FSU shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement's term and following completion of the Agreement if FSU does not transfer the public records to SBBC. Upon completion of the Agreement, FSU shall transfer, at no cost, to SBBC all public records in possession of FSU or keep and maintain public records required by SBBC to perform the services required under the Agreement. If FSU transfers all public records to SBBC upon completion of the Agreement, FSU shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If FSU keeps and maintains public records upon completion of the Agreement, FSU shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to SBBC, upon request from SBBC's custodian of public records, in a format that is compatible with SBBC's information technology systems.

**IF A PARTY TO THIS AGREEMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT**

**754-321-1900, RECORDREQUESTS@BROWARDSCHOOLS.COM, RISK MANAGEMENT DEPARTMENT, PUBLIC RECORDS DIVISION, 600 SOUTHEAST THIRD AVENUE, FORT LAUDERDALE, FLORIDA 33301.**

2.09 **Liability.** This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations. Each party hereto agrees that it shall be solely responsible for the wrongful acts of its employees, contractors, and agents acting within the scope of their employment. However, nothing contained herein shall constitute a waiver of sovereign immunity by FSU and the limitations set forth in 768.28, Florida Statutes.

2.10 **Required Insurance Coverages.** Each party acknowledges without waiving its right of sovereign immunity as provided by Section 768.28, Florida Statutes, that each party is self-insured for general liability under state law with coverage limits of \$200,000 per person and \$300,000 per occurrence, or such monetary wavier limits that may change and be set forth by the legislature.

2.11 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression, marital status, national origin, religion, sex or sexual orientation in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

2.12 **Grant Allocation.** The performance and obligations of SBBC under this Agreement shall be contingent upon being provided grant funds from the Community Foundation, Inc. of Broward under the Grant Agreement between the SBBC and Community Foundation of Broward, Inc. for Personalization for Academic and Social-Emotional Learning to middle school students. If SBBC does not obtain grant funds from the Community Foundation of Broward, Inc. for the payment to be provided under this Agreement, this Agreement may be terminated by SBBC at the end of the period for which funds have been allocated. SBBC shall notify the other party at the earliest possible time before such termination. No penalty shall accrue to SBBC in the event this provision is exercised, and SBBC shall not be obligated or liable for any future payments due or any damages as a result of termination under this section.

2.13 **Excess Funds.** Any party receiving funds paid by SBBC under this Agreement agrees to promptly notify SBBC of any funds erroneously received from SBBC upon the discovery of such erroneous payment or overpayment. Any such excess funds shall be refunded to SBBC.

### **ARTICLE 3 – GENERAL CONDITIONS**

3.01 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations

under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

**3.02 No Third Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any Agreement.

**3.03 Independent Contractor.** The parties to this Agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. No right to SBBC retirement, leave benefits or any other benefits of SBBC employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. SBBC shall not be responsible for social security, withholding taxes, contributions to unemployment compensation funds or insurance for the other party or the other party's officers, employees, agents, subcontractors or assignees.

**3.04 Default.** The parties agree that, in the event that either party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days notice. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

**3.05 Termination.** This Agreement may be canceled with or without cause by either party during the term hereof upon thirty (30) days written notice to the other party of its desire to terminate this Agreement. In the event of such termination, SBBC shall be entitled to a refund of any pre-paid amounts for any services scheduled to be delivered after the effective date of such termination. SBBC shall have no liability for any property left on SBBC's property by any party to this Agreement after the termination of this Agreement. Any party contracting with SBBC under this Agreement agrees that any of its property placed upon SBBC's facilities pursuant to this Agreement shall be removed within ten (10) business days following the termination, conclusion or cancellation of this Agreement and that any such property remaining upon SBBC's facilities after that time shall be deemed to be abandoned, title to such property



shall pass to SBBC, and SBBC may use or dispose of such property as SBBC deems fit and appropriate.

3.06 **Compliance with Laws.** Each party shall comply with all applicable federal, state and local laws, SBBC policies, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.07 **Place of Performance.** All obligations of SBBC under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.08 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida or to the jurisdiction of the United States District Court for the Southern District of Florida.

3.09 **Entirety of Agreement.** Per the parol evidence rule, this document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.10 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.11 **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

3.12 **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way affect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.13 **Severability.** In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

3.14 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.15 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.16 **Waiver.** The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.17 **Force Majeure.** Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.18 **Survival.** All representations and warranties made herein, indemnification obligations, obligations to reimburse SBBC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds shall survive the termination of this Agreement.


3.19 **Agreement Administration.** SBBC has delegated authority to the Superintendent of Schools or his/her designee to take any actions necessary to implement and administer this Agreement.

3.20 **Counterparts and Multiple Originals.** This Agreement may be executed in multiple originals, and may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same Agreement.

3.21 **Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.



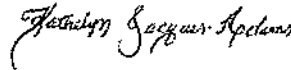
  
Robert W. Runcie, Superintendent of Schools

**FOR SBBC:**

THE SCHOOL BOARD OF BROWARD  
COUNTY, FLORIDA

By   
Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:



Digitally signed by Kathelyn  
Jacques-Adams, Esq. -  
kathelyn.jacques-  
adams@gbrowardschools.com  
Reason: Florida State University  
Date: 2018.11.19 14:43:53 -05'00'

Office of the General Counsel

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS]

**FOR FSU:**

(Corporate Seal)

**FLORIDA STATE UNIVERSITY**

ATTEST:

By *Gary K. Ostrander*

\_\_\_\_\_, Secretary

**Gary K. Ostrander  
Vice President For Research**

*[Signature]*  
Witness

*[Signature]*  
Witness

**The Following Notarization is Required for Every Agreement Without Regard to Whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses.**

STATE OF Florida

COUNTY OF Leon

The foregoing instrument was acknowledged before me this 19<sup>th</sup> day of November, 2018 by Gary K. Ostrander of

Florida State University, on behalf of the corporation/agency.

He/She is personally known to me or produced personally known as identification and did/did not first take an oath. personally known as Type of Identification

My Commission Expires:

April 3, 2021

*[Signature]*  
Signature - Notary Public

Kelly Starke  
Printed Name of Notary

(SEAL)

#GG 052105  
Notary's Commission No.

